



Iroquois PTO Meeting Minutes
Monday, September 24, 2018
7:00 pm, Media Center

Posted agenda & reports available here: <http://iroquois.niskypto.org/dashboard/pto-meetings/scheduled-meetings>

- **Welcome & Introductions (Sarah Pechar, Co-President):** Called to order 7:00 PM. Quorum of 5 achieved. Meeting attended by: Sarah Pechar, Jenn Sargent, Ellen Yu, Vicki Wyld, Jessica Moore, Maria Farina, Amanda Romero, Linda Knipper, Michelle Haney, Jennifer Eckman, Millie Gnatek, Kim Tully
- **Approval of the Minutes:** Draft minutes for the *June 2018* meeting were presented. **Motion and seconded, all in favor.**
- **Principal's report (Vicki Wyld):**
 - **Thank you** – A thanks for the Kickballs and Frizbee's – they are getting good use!
 - **Chromebooks** – 1 to 1 in 6th grade roll out went well and the kinks are being worked out. Some 6th graders will be present at the 10/2/18 BOE meeting at Iroquois to show how they work with them
 - **Safety Talks** – Done a little different this year. Expectations, Code of Conduct, and Safety are all discussed with Emergency talks separated out. 3 separate assemblies were held. Discussed were the seriousness of drills for shelter in place/hold in place, lock-out & lock-down. Myths were dispelled about why they occur. Directions and guideline were discussed. 4 lockdown drills will occur over the course of the year. Ms. Wyld and Ms. Moore have open doors for students to ask questions – about ½ dozen questions have already been addressed.
 - **Lifetouch Profit** – This used to go to the school for scholarships/field trips/etc...It now goes to the PTO. Asked if the funds can continue to be used in a similar manner.
- **Treasurer's report (Jenn Sargent):** Need to wrap up the budget – it is still in draft form. Current draft is based on prior year. For 2018-2019 money needs to be set aside to pay for the 990 IRS filing. Need support for this. Kim Tully to speak to Anne Heller, past Rosendale PTO Treasurer for guidance – possible connection to an accountant for help. The bank account at Trustco has no record of signors to the account since 2012. This is worrisome and it is recommended that the PTO consider changing banks. **Motion by Amanda Romero to approve 2018-2019 Budget, seconded by Millie Canatek, all in favor.**

COMMITTEE REPORTS

- **Spirit Wear & School Store (Jennifer Eckman)** – Sales are down because orders are down because parents are buying at back to school nights. This is more of a service than a fundraiser for the PTO. Lots of sales through the school store. Sale ends 9/28. Another email to go out about the sale. The school store is well staffed with volunteers thanks to the SignUp Genius – it is set with volunteers until Christmas. The foot traffic in the store is good and things were sold at the Back To School Nights. Bulk purchase of locker supplies through Amazon will be made and items can be sold for the next 3 years.
- **Yankee Candle Fundraiser** – This begins 9/24 and runs through 10/10.
- **Facebook (Jennifer Eckman)** – Number are up in likes, shares and comments. Need to capture 6th grade parents.
- **Website (Ellen Yu)** – New team names have been added. Links are on the left, the right has morning announcements. Club information updated – this link points to the school site. Newsletter page is still there – links to old information. Suggested that it be taken down and all agreed. New Google sites have been looked at – this is on hold as the templates and format are very different. SignUp Genius will be linked to the page. PayPal link is active for dues. Yankee Candle information to be added.

- **Back To School Nights (Sarah Pechar)** – 6th Grade has already been held. 7th and 8th on Wednesday 9/26. 6:30-7pm are store and sign-ups. 7pm the program begins and goes until 9pm. Maria to man the directory and dues table. Amanda to get cookies and water.
- **Membership/Directory (Michelle Haney)** – 40-50 members dues collected at 6th grade BTS night. Suggested to do a Facebook post about dues and PayPal is used. Discussed adding a slide to the slideshow at the beginning of BTS night – Ms. Wyld to handle. Sally Ward has passed on instructions for the directory. Minor changes will be made to the format.
- **Picture Day (Sarah Pechar reporting for Karyn D'Amico)** – Picture Day is Thursday 9/27. Order forms to go home Tuesday after a delivery error from LifeTouch. Ordering online is available. All set with volunteers. Students will mostly be removed from Science and English classes on a rotation.
- **Socials (Sarah Pechar reporting for Bonnie Teti)** – 7th Grade Social chair needed. There is one helper. Announce the need at BTS night. Bonnie is the chair for 8th, Helen Kim is the chair for 6th. First 7th Grade social scheduled for 10/12.
- **Chipotle Fundraiser (Sarah Pechar reporting for Laura Mirkovic)** – Flyers out. Event is 10/9 from 4-8pm. Bring a picture of the flyer or the flyer to Chipotle. Doing this fundraiser in the fall, possibly do another restaurant in the spring. Maria reported on doing one at Open Door Bookstore in Schenectady 11/26 thru 12/12 – if you shop between those dates a percentage of sales goes to PTO. Maria will look into the percentage that comes back to PTO.
- **Hannaford Helps** – This is the first year Iroquois has participated. Certain purchases result in dollars for the school. Vouchers from other Hannafords can be brought either to the Niskayuna store and placed in the tower or to the school and we will deliver. This ends in December.

QUESTIONS/DISCUSSION

- Bulletin Board – volunteer needed to handle this. Suggested that Suzanne handle.
- Hospitality will be handled as a function of the VP position for Amanda Romero.
- Kiersten Spain to handle the Staff Luncheon on 5/15 from 11:15-1:15.
- Plant Sale – the plants come in early December.
- Arts in Education – A request for \$200 has been made for Ms. Connors for the Readathon – this was approved.
- Emails to new families discussed. Need to get added to directory. Mail Chimp is used to get information out.

BOE Report (Sarah Pechar reporting for Howard Schlossberg) – Howard emailed. School resource officers were discussed – the issue is still open. Chromebooks and IT changes discussed. Next BOE meeting is Tuesday, 10/2 at Iroquois.

- **Adjournment:** Amanda moved to adjourn, Maria seconded, all in favor, adjourned at **7:46 PM**.

******Minutes respectfully submitted by Secretary Kimberly Tully******