



Iroquois PTO Meeting Minutes
Monday, June 4, 2018
7:00 pm, Media Center

Posted agenda & reports available here: <http://iroquois.niskypto.org/dashboard/pto-meetings/scheduled-meetings>

- **Welcome & Introductions (Sarah Pechar, Co-President):** Called to order 7:04 PM. Quorum of 5 achieved (Kim McClive-Reed, Sarah Pechar, Michelle Haney, Vicki Wyld, Amy Soule, Marina Farina). # of parents/guardians in attendance: 6.

- **Election of New Officers for the 2018-19 School Year**

Nominations:

- Maria Farina, Nominated to be PTO Co-President for a two year term (7/1/18-6/30/20)
- Amanda Romero- Nominated to be PTO Co-Vice President for a two year term (7/1/18-6/30/20)
- Kim Tully – Nominated to be PTO Secretary for a two year term (7/1/18-6/30/20)

Confirmation of PTO Executive Board Members returning for 2018-2019 School year:

- Sarah Pechar, PTO Co-President returning for second year (7/1/18 - 6/30/19)
- Jennifer Sargent, PTO Treasurer returning for second year (7/1/18 – 6/30/19)

Sarah motioned to elected the slate of nominated new officers in toto, Howard seconded, all in favor.

- **Approval of the Minutes:** Draft minutes for the **May 2018** meeting were presented. **Howard motioned to approve the minutes, Kim seconded, all in favor.**
- **Principal's report (Vicki Wyld):**
 - **Iroquois Assistant Principal:** Jessica Moore will be a FT Asst. Principal as of July 1st.
 - **Jam Day:** End of year talent show will be on the last day of school, but modified because that is not a half-day this year. It will be in the morning because cafeteria is hot in afternoon. Kids will lunch in their team rooms because cafeteria is being decorated for Moving Up. They are planning to have some water games and a Mr. Ding A Ling ice cream truck visit.
 - **Moving Up:** Moving Up ceremony will start at 6:30 at the high school. Pickup will be at 7:30; students will be back at Iroquois at 7:45; dance will end at 9:30.
 - **Newcomers' Brunch:** Counseling Center will do a brunch sometime in the week of August 27th instead of a dinner. Instead of the usual pizza and cookies, the VP for Hospitality will do bagels, coffee, juice etc.
 - **School Gift:** after being asked for input the faculty thinks that some patio games would be good, but also requested two new coffee urns. The current urns, which serve about 50 cups each, are frequently used for events and are old and in poor condition. Vicki will send Jenn an estimate of costs.
 - **5th grade parent Orientation:** Moved to June 13th due to conflicts. Jenn Eckman will have the school store open.
 - **Visiting Author:** Vicki thanks the PTO for hosting the visiting author. There were 24 kids at the evening book club and the assembly also went well.
- **Treasurer's report (Jenn Sargent):** The budget updated through 6/4/18 was presented. Balance is approximately ~\$12,000. Donations for Moving Up are still coming in through PayPal. We are still waiting on the check from Panera. Sarah emailed them and they said it was in the mail.

OLD AND NEW BUSINESS

- **Staff Appreciation Luncheon (Kiersten Spain):** Kiersten said around \$245 was donated and some raffle baskets.

The event went very well.

- **BOGO Book Fair (Kris Lowney):** Sales were very close to last year. Kris did note that one day was the Chorus field trip and many kids were missing. This may have impacted sales. She thanks all the volunteers for their help. She is looking at dates for the Fall Fair.
- **School Store (Sarah Pechar for Jen Eckman)**—Spiritwear sale went well.
- **Communications (Sarah Pechar for Ellen Yu & Jen Eckman):** Facebook posts are drawing a larger audience than before, and the website has seen an upsurge in hits recently.
- **Moving Up (Sarah Pechar for Sue Wheeler):** The committee has been meeting and emailing. The event will probably come in under budget because donations are high. The signup emails and posts have gone out for all three signups (8th grade monetary donations, 6th and 7th grade parent volunteers, and 8th grade parent food donations and volunteers).
- **PTO Council:** Calendar meeting for Council is **Monday, June 18th at 6:00 PM.**
- **Principal's Fund:** As previously discussed, the Principal's fund is currently reimbursing for requests with receipts. Unfortunately, despite research, including a call to the Niskayuna Community Foundation, there appears to be no way to reimburse staff out-of-pocket expenditures without receipts. A private group could handle this through something like a GoFundMe, but it would have to be unconnected with the PTO, and the funds would have to be directed into a personal bank account, which is not ideal.
- **Records and Continuity:** In response to Jenn's concerns about paper records that are not scanned and lack of backup for those on Google Drive, Vicki offered summer staff time to scan older documents and binder contents. Kim purchased a backup drive from Administrative budget line and downloaded a Google Takeout archive on it (this is the only way to back up files from a Google account), and included a how-to document for future downloads. Vicki suggested purchase of a file box for paper records and drive. This has not yet been done.
- **BOE Report (Howard Schlossberg):** Despite low voter turnout, the district budget was passed and BOE members elected. Howard was re-elected for a second term and Noney Grier was elected to fill the single empty seat. At the board meetings following the election, the students presented on start times, and IPAC will be reporting on start times, homework, and pathways to graduation. The code of conduct was reviewed for high school, and will be reviewed for the elementary and middle schools at the next meeting. The 15 or so retirees and those granted tenure will be recognized at the next meeting. Two TAs (Joan Rockwell and Emily Boborek) are both retiring. Howard is willing to return as the Iroquois BOE liaison next year if BOE President approves.
- **Thank you and Goodbye gifts to outgoing officers:** Sarah thanked the outgoing Co-President Michelle Haney, VP Amy Soule, and Secretary Kim McClive-Reed for their services to the PTO and gave them lovely thank-you cards, gift cards and candy.
- **Adjournment:** Kim moved to adjourn, Michelle seconded, all in favor, adjourned at **7:38 PM.**

******Minutes respectfully submitted by Co-Secretary Kim McClive-Reed******